



State of California

# Employment Training Panel

Arnold Schwarzenegger, Governor

January 30, 2009

Transmitted Via E-Mail

Ms. Anita Spigner, Executive Assistant  
Nitelog, Inc.  
712 Hawthorne St.  
Monterey, CA 93940  
[1anita@redshift.com](mailto:1anita@redshift.com)

Dear Ms. Spigner:

RE: FINAL MONITORING REPORT FOR NITELOG, INC. - ET08-0285

Date of the Visit:	N/A
Beginning/Ending Time:	N/A.
Date of Last Visit:	7/23/2008 (via phone conference)
Visit Location:	Telephone
Persons in attendance:	You, and Ms. Anna Nastari, Analyst, ETP
Action Required:	No

## CONTRACT INFORMATION:

Term of Agreement:	12/31/2007 – 12/30/2008	Agreement Amount:	\$36,504
Training Start Date:	12/31/2007	No. to Retain:	18
Date Training must be Completed:	9/30/2008	Range of Hours:	8 - 100
Type of Trainee:	Retrainees	Weighted Ave. Hours:	78

## FINAL REPORT SUMMARY:

According to ETP's Tracking website, your company recorded 15 enrollments and zero (0) training hours. During the phone conference you informed the analyst that you were only able to provide 4 training hours to 13 of your trainees, but did not record the hours because it was less than the minimum 8 hours required by the Agreement. No ETP funds have been paid on the ETP Agreement.

SACRAMENTO CENTRAL OFFICE  
1100 J Street, 4<sup>th</sup> Floor  
SACRAMENTO, CA 95814  
(916) 327-5640

N. HOLLYWOOD REGIONAL OFFICE  
4640 Lankershim Blvd., Suite 311  
NORTH HOLLYWOOD, CA 91602  
(818) 755-1313

S.F. BAY AREA REGIONAL OFFICE  
1065 East Hillsdale Blvd, Suite 415  
FOSTER CITY, CA 94404  
(650) 655-6930

SAN DIEGO REGIONAL OFFICE  
5353 Mission Center Road, Suite 110  
SAN DIEGO, CA 92108  
(619) 686-1920

You further informed Ms. Nastari that the company went through a reorganization which resulted in voluntary and involuntary separations. One of those separated was Ms. Nina Wilcox, Director of Operations, and the signatory of the ETP Agreement.


Ms. Wilcox was instrumental in the development, administration and implementation of the training program. Although the company had plans to continue with the delivery of the developed training plan, it was not able to secure company-wide commitment.

Because of the above mentioned changes at Nitelog, the training project was put on hold and was not able to resume training before the term of the agreement.

On August 7, 2008, you emailed the analyst informing her that Nitelog would not be continuing with the ETP Agreement.

If you have any questions or comments regarding this report, please contact Anna Nastari at (650) 655-6941 or at [anastari@etp.ca.gov](mailto:anastari@etp.ca.gov) within ten (10) working days from receipt of this report.

Sincerely,



Creighton Chan, Manager  
San Francisco Bay Area Regional Office



Anna Nastari, Analyst  
San Francisco Bay Area Regional Office

cc: Kulbir Mayall, Manager, Fiscal and Certification  
Master File  
Project File

Date report mailed to Contractor 2/11/09